

**ATT TEKSTİL SANAYİ VE TİCARET A.Ş.**  
**PERSONAL DATA APPLICATION FORM**

**OVERVIEW**

The right to make certain requests regarding the processing of personal data has been granted in the Article 11 of the Law for personal data owners (hereinafter referred to as "Applicants"), defined as data subjects by Law No. 6698 on the Protection of Personal Data ("Law").

Pursuant to the Article 13 paragraph 1 of the Law No. 6698, requests regarding these rights must be submitted to our company, as a data controller, in writing or in any other methods determined by Personal Data Protection Board ("Board").

In this regard, applications should be made to our company by printing and filling out this form. This form can be sent to our Company;

- By personal application.
- By notary public.
- By sending an e-mail to the registered electronic mail (KEP) address of our Company.

Information on different methods of sending application forms to our Company is listed below.

<b>Method of Application</b>	<b>Application Address</b>	<b>Information Request within Application</b>
<b>Personal Application (In case the applicant comes in person and applies with a document proving his/her identity)</b>	1- Organize Sanayi Bölgesi Gazi Osman Paşa Mahallesi Fatih Bulvarı No:1 Çerkezköy/Tekirdağ  2- Silahşör Cad. No: 38 Giriş Kat Bomonti Şişli İstanbul  3- Cumhuriyet Mah. Kofçaz Yolu Cad. No:39/1 Merkez/Kırklareli	"Information Request on Protection of Personal Data Law" should be written on the envelope.
<b>Notice through a notary public</b>	1- Organize Sanayi Bölgesi Gazi Osman Paşa Mahallesi Fatih Bulvarı No:1 Çerkezköy/Tekirdağ  2- Silahşör Cad. No: 38 Giriş Kat Bomonti Şişli İstanbul  3- Cumhuriyet Mah. Kofçaz Yolu Cad. No:39/1 Merkez/Kırklareli	"Information Request on Protection of Personal Data Law" should be written on the notice on the envelope.
<b>By Registered Electronic Mail (KEP) Address of our Company</b>	kvkk-atttekstil@turkmen.com	"Information Request on Protection of Personal Data Law" should be written on the subject of the e-mail.

We will inform you when the Board announces other methods of application in addition to these methods

Your applications submitted to us will be responded within thirty days from the date of receipt of your request, in accordance with the second paragraph of Article 13 of the KVK Law, depending on the nature of the request. Our responses will be delivered to you in writing or electronically in accordance with the provisions of Article 13 of the relevant KVK Law.

Please address your relationship with our Company:

- EMPLOYEE
- JOB APPLICANT
- CUSTOMER
- SHAREHOLDER
- MANAGER

OTHER (Please specify):

Please specify in detail your request within the scope of Law on Protection of Personal Data:

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Please choose the notification method of our response to your application:

- I would like it delivered to my address.
- I would like it sent to my e-mail address.
- (We will be able to respond to you faster if you choose the e-mail method.)*
- I would like to receive it by hand.

*(In case of receipt by proxy, a notarized power of attorney or authorization document is required.)*

This application form has been prepared in order to determine your relationship with our company and to fully your personal data which is processed, if any, and to respond to your relevant application in an appropriate way and in a legal period. Our Company reserves the right to request additional documents and information (copy of identity card or driver's license, etc.) for identification and authorization in order to eliminate the legal risks that may arise from illegal and unfair sharing of data and especially to ensure the security of your personal data. In the case that information you provided on the form is not accurate and up to date or an improper application is made, our Company has no responsibility for such inaccurate information or improper application.

Applicant (Data Owner)

**Name - Surname** :

**Application Date** :

**Signature** :